

## Instrumentation Lab Usage Request Form

Please provide all information below.

### Section I: User Information

Name of User: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Class Section: \_\_\_\_\_

Research Group major advisor: \_\_\_\_\_

### Section II: Type of Service Requested

Which instrument would you like to use? \_\_\_\_\_

*If you are only requesting sampling skip directly to section IV.*

### Section III: Training

Which instrument training technique are you requesting? How familiar are you with this technique?

### Section IV: Sampling Type

Describe the type of sample to be analyzed. List all known chemical properties and structure composition available.

Describe the expected information from analysis.

Is the sample safe for the instrument and of the proper technique to be used for analysis?

### Section V: Agreements

The requestor must abide all safety regulations and rules. User must run samples in a careful and safe manner. All usage should be logged as indicated. All analysis needs to be carried out under supervision of the Instrumentation Lab Supervisor. All recommendations for the proper usage of methods and sampling should be complied. All working areas should be thoroughly cleaned and all chemical waste collected as indicated after completion of analysis. Abuse and disregard of any rules or requirements will result in loss of instrumentation usage privileges. Please sign below if you agree.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Print Name

Signature

Date

### Section VI: Evaluation

Is the performance of techniques successfully satisfactory in order to perform the technique?

### Section VII: Approval Signatures

Dr. Jose G. Calderon, Instrumentation Lab Supervisor: \_\_\_\_\_

Dr. Teresa Golden, Instrumentation Committee Chair: \_\_\_\_\_

Dr. Michael Richmond, Department Chair: \_\_\_\_\_